

CGCS Agenda - Friday, March 25

1 pm via Zoom -

<https://umsystem.zoom.us/j/93404965082?pwd=RURBU3ZlVDQzQW0raG9DdjI4ZzU1QT09>

- > March Graduate Council Meeting Update
- > Graduate Faculty Awards (deadline extended)
- > Updating Webpages
- > GTA Workshop
- > GTA English Competency Rule
- > Three Minute Thesis (3MT) Contest Winners
- > Graduate Student Poster Session
- > Writing Workshops
- > Let's Talk Series from the Office of Graduate Studies
- > Grad Student Travel Fund
- > Upcoming Events
- > Reminders & Deadlines



March Graduate Council Meeting Update

> **Revise GPA Requirements for Graduate Students**

- In order to earn a graduate degree, a student must achieve both a GPA of 3.0 or higher for all graduate courses listed on the plan of study and a cumulative GPA of 3.0 or higher in all coursework taken for graduate credit at Missouri S&T. In order to earn a graduate certificate, a student must achieve a GPA of 3.0 or higher in the four courses approved for the certificate. On any plan of study or certificate program, no substitution may be made for a course in which the student has earned less than a B grade.

All graduate students are encouraged to maintain at least a 3.0 cumulative GPA at all times, and certain departments may even require this minimum GPA. In cases where a graduate student repeats a course, both the original and repeat grades will be used in calculating the student's GPA, and both will appear on the student's transcript.

If the semester graduate GPA falls below 3.0 the student will be placed on probation for the following semester. If the graduate GPA is not 3.0 or above in the following semester that coursework is taken, the student shall no longer be a candidate for a graduate degree or certificate from Missouri S&T.

> **Remove Requirement for Office of Graduate Studies to Provide Prior Authorization of Doctoral Comprehensive Exam**

- Eliminate Graduate Form 6A, rename Form 6B to Form 6.
- Allows departments flexibility to monitor their own requirements. The minimum requirement will remain that a student must have at least 50% coursework completed prior to the examination.



Graduate Faculty Awards (deadline extended)

- > The Graduate Faculty requests nominations for the following awards:
 - **Outstanding Contributions to Graduate Studies Award:** Nominations for this award should include faculty who have made significant and sustained contributions to graduate studies at Missouri S&T that go above and beyond their expected duties. Ordinarily, this would not involve research or classroom teaching. Examples of possible outstanding contributions include, but are not limited to, graduate student recruitment, development of fellowships, professional training or experiences for graduate students, graduate program development, graduate facilities development, advising or exchange programs.
 - **Graduate Staff Excellence Award:** Nominations for this award should include staff members that have gone above and beyond to enhance graduate education or the graduate experience at Missouri S&T. Areas could include, but are not limited to, graduate student recruitment, development of fellowships, professional training or experiences for graduate students, international experiences, graduate program development, graduate facilities development, international or domestic advising, or exchange programs.
- > Faculty, staff, or students can submit nominations
 - Nominations must be emailed to Kathy Shepherd (kcshepherd@mst.edu)
- > Nominations due by **March 25, 2022**.
 - A justification limited to one page is requested. Additional information may be requested in the case of a tie.
- > Awards will be announced and presented in May 2022



Updates to Webpages

- > It is important that the information on webpages are correct.
- > Make it a priority to regularly review your department webpage and correct information as needed.
- > If your department has a graduate student handbook, brochures, pamphlets, webpage, etc. and you would like an additional review, we can help to make sure that the info provided falls within the campus minimums outlined in the graduate catalog and Policy Memo II-20.

GTA Workshop

- > Additional workshop – May 11
- > Google form being created for departments to submit names of students that need the workshop.
- > Communications will be sent out soon with information for upcoming workshops and link to submit names

GTA English Competency Rule

- > **Evaluating English oral competency for graduate teaching assistants**
 - A graduate student who was required to provide English proficiency at the time of application and has studied at S&T for fewer than four semesters must satisfy the following minimum scores in order to be considered for a GTA appointment at Missouri S&T.
 - > TOEFL iBT – speaking sub-section score: 24
 - > IELTS (academic exam) – speaking sub-section score: 7.5
 - Please note: TOEFL iBT and IELTS scores must be less than two years old from the day of application for the workshop in order to be valid.
 - Students not meeting the requirement above may opt to re-take the TOEFL or IELTS or be assessed by a SPEAK test.
 - All students will be required to attend the GTA Workshop prior to teaching in a classroom. The GTA Workshop will be a one-day event with speakers presenting on various topics (FERPA, Academic Integrity, Cultural Orientation, Canvas, University Teaching, etc.)

Three Minute Thesis (3MT) Contest Winners

CONGRATULATIONS!



Alireza Pourhassan
PhD Civil Engineering
First Place



Varuni Abhayaratne
MS Environmental Engineering
Runner-Up



Sambad Regmi
PhD Mechanical Engineering
People's Choice

Graduate Student Poster Session

- > April 12, 2022, 2nd Floor Havener Atrium
- > Open to all graduate students
- > Chancellor's Distinguished Fellowship must participate
- > Students will be judged on their posters, how well they present them to the judges, and how well they interact and answer questions from the judges.
- > Judges needed!
 - Contact Erica Reven (revene@mst.edu)



Writing Resources

- > **Graduate Student Writing Support - Free Canvas Course**
 - Resources and information about graduate student writing
 - Students may request to be added to the course -
https://qfreeaccountssjc1.az1.qualtrics.com/jfe/form/SV_aWBuCOJbKxv1dcO
- > **Online Submission for Free Technical Editing Services**
 - Students can submit their documents online:
<https://grad.mst.edu/currentstudents/editing/>
- > **One-on-One Writing Consultations**
 - Contact the Technical Editor, Melissa Powers – magd@mst.edu
- > **Thesis/Dissertation Writing Camps**
 - Opportunity for students to have dedicated, focused, time to work on their thesis, dissertation, or other academic projects. Writing resources provided and technical editor on hand to answer questions and provide personalized guidance.
 - Friday, April 1 – 9 am-12 pm
 - Limited to 20 participants
 - Registration link:
https://qfreeaccountssjc1.az1.qualtrics.com/jfe/form/SV_erqHsBgga3JGlBY
- > **Recorded Workshops and Resources**
 - <https://grad.mst.edu/events/>
- > Please encourage students to take advantage of these FREE resources!



Let's Talk Series from the Office of Graduate Studies



Let's Talk Graduate Studies

Join the Office of Graduate Studies once a week from 12-1pm for drop-in sessions.

We will begin with a brief presentation and are open Q&A sessions for the remainder of the hour.

FIRST WEEK

Graduate Studies Specialists

Jade Sinnott (A-K)

Kathy Shepherd (L-Z)

Thursday, February 3

Deadline & Forms

Tuesday, March 1

Plan of Study Forms & Degree Audits

Monday, April 4

Enrollment Requirements (Policy Memo II-20)

SECOND WEEK

Student Support Specialist

Erica Reven

Thursday, February 10

Campus Resources for Life

Tuesday, March 8

Academic Resources

Monday, April 11

Community Resources

THIRD WEEK

Technical Editor

Melissa Powers

Thursday, February 17

Meet the Editor

Tuesday, March 15

Writing & Editing Resources

Monday, April 18

Writing & Editing Resources

FOURTH WEEK

Guest sessions

Thursday, February 24

Student Organizations

Tuesday, March 22

Student Well-Being

Monday, April 25

Graduation Prep

Zoom Link to join can be found at: <https://grad.mst.edu/events>

Grad Student Travel Fund

- > Apply online
- > Must have an approved Form 1 or Form 5 on file
- > Must apply 30+ days before the conference
- > Questions? Contact Erica Reven revene@mst.edu



Re-introducing
**Graduate Student
Travel Funds**

If your paper, poster, or presentation has been accepted at a conference, apply to have travel costs up to \$500 reimbursed. Learn more at grad.mst.edu/currentstudents/travelfund

MISSOURI
S&T | Graduate Studies

Upcoming Events

- > **Thesis/Dissertation Writing Camp**
 - Friday, April 1 – 9 am-12 pm
 - Limited to 20 participants
 - Registration link: https://qfreeaccountssjc1.az1.qualtrics.com/jfe/form/SV_erqHsBgga3JG1BY
- > **Let's Talk Graduate Studies: Enrollment Requirements (Policy II-20)**
 - Monday, April 4th – 5 pm
 - Zoom - <https://umsystem.zoom.us/j/91026674693?pwd=WDZqc09SRXd3Z0FVRmN6OXJEaXEvUT09>
- > **Let's Talk Graduate Studies: Community Resources**
 - Monday, April 11th – 12 pm
 - Zoom - <https://umsystem.zoom.us/j/91026674693?pwd=WDZqc09SRXd3Z0FVRmN6OXJEaXEvUT09>
- > **Graduate Poster Session**
 - Tuesday, April 12th
 - 2nd Floor Havener Atrium
 - More Information – <https://grad.mst.edu/events/graduatepostersession/>
- > **Let's Talk Graduate Studies: Writing and Editing Resources**
 - Monday, April 18th – 12 pm
 - Zoom - <https://umsystem.zoom.us/j/91026674693?pwd=WDZqc09SRXd3Z0FVRmN6OXJEaXEvUT09>
- > **Planning a Writing Project: Rhetorical Analysis & Reverse Engineering**
 - Wednesday, April 20th – 12 pm
 - Zoom - <https://umsystem.zoom.us/j/92190159117>
- > **Recorded Workshops and Resources**
 - Upcoming Events webpage: <https://grad.mst.edu/events/>
- > **Graduate Student Support Group (Hosted by Student Well Being)**
 - Grad students and a counselor meet for weekly support regarding unique challenges of grad school and other important life areas. Common topics of discussion address time management, procrastination, impostor syndrome, social anxiety, career planning/networking, mentoring/leading other students, communication/collaboration with advisors.
 - Mondays, 3:00pm
 - Students can call x4211 to schedule an intro meeting with the group leader

Need Help Promoting Departmental Events?

- > Does your department have an event open to grad students that you would like shared with them?
- > Send details to grad@mst.edu and we will include on social media and in our weekly emails to students!

Reminders and Deadlines

> Spring 2022 Semester Deadlines

- Spring 2022 Graduate & Completion Deadlines -

<https://grad.mst.edu/media/administrative/grad/documents/deadlinedates/2022/Spring%202022%20Deadlines.pdf#210622034213>

> Monday, March 21:

- Thesis/Dissertation first format check due

> Wednesday, March 30:

- Form 2/7: Results of final defense and approval of the thesis/dissertation

> Wednesday, April 13:

- Final thesis/dissertation must be accepted by the Office of Graduate Studies

Social Media

- > Follow us on Facebook, Instagram, Twitter, & YouTube
 - Facebook: Missouri S&T Graduate Studies;
[@SandTGradstudies](#)
 - Instagram: [@SandTGradStudies](#)
 - Twitter: [@SandTGrdStudies](#)
 - YouTube: Missouri S&T Graduate Studies

Thank you!

Next meeting April 15!

(email Sharon - matsons@mst.edu if you have a topic you would like on the agenda)

